

**ADDENDUM TO CERTIFICATE AND ACKNOWLEDGEMENT OF SERVICE REQUIREMENTS (DA FORM 3540)  
FOR ENLISTMENT UNDER THE ALTERNATE TRAINING PROGRAM**

For use of this form, see AR 601-210; the proponent agency is DCS, G-1.

**INFORMATION REQUIRED BY THE PRIVACY ACT**

**AUTHORITY:** Title 10 USC Section 270, 10 USC 511, 10 USC 673a, and Executive Order 9397, 22 November 1943.

**PRINCIPAL PURPOSE:** To explain additional obligations and requirements imposed as a result of this specific option and to insure that your agreement to these conditions is a matter of record.

**ROUTINE USES:** Confirmation of obligations and requirements incurred under this option; occasionally as a basis for retraining in an alternate MOS if training requirements are not met.

**DISCLOSURE:** Disclosure of your SSN is voluntary; however, if not provided you will not be accepted into the program.

*THIS FORM WILL BE COMPLETED FOR EACH APPLICANT ENLISTING FOR THE ALTERNATIVE TRAINING PROGRAM AND MUST BE FIRMLY ATTACHED TO EACH COPY OF THE DA FORM 3540.*

1. I understand that enlistment for the Alternate Training Program provides that:
  - a. I must enter on Initial Active Duty for Training to undergo the common basic training program at an active military installation.
  - b. If I fail to successfully complete the basic training program I will be discharged from the US Army Reserve.
  - c. Upon successful completion of the basic training program I will be released from Active Duty for Training and be permitted to return to civilian status. I will then immediately commence training with my assigned troop program unit in a paid drill status. During this period I am not required to attend Annual Training with my unit, but I may volunteer to attend Annual Training, and may do so if authorized by my unit commander.
  - d. Within one year of the last day of my separation from Active Duty for Training (after successful completion of basic training) I will be required to again enter on Active Duty for Training to successfully complete Advanced Individual Training resulting in qualification in a Military Occupational Speciality (MOS). The period I will be required to remain on Active Duty for Training to successfully complete Advanced Individual Training will be dependent upon the skill or speciality in which I am to be trained.
  - e. If for any reason I am unable to successfully complete Advanced Individual Training during the period for which I was ordered on Active Duty for Training, then I agree to:
    - (1) Remain on Active Duty for Training for such additional period as is required to become qualified in my selected Military Occupational Speciality, or
    - (2) I will accept training in an alternate Military Occupational Speciality, if offered, and will remain on Active Duty for Training for such additional period as may be required to complete such training and become qualified in the alternate Military Occupational Speciality.
2. I understand that both periods of Active Duty for Training (basic training and Advanced Individual Training) are considered Initial Active Duty for Training and the minimum period of time I must spend on Active Duty for Training (basic and Advanced Individual Training, combined) is 12 weeks.
3. I understand that Time in Grade for promotion to pay grade E-2 begins upon entry on the first Active Duty for Training period (basic training). I may not be promoted to pay grade E-2 until 180 days subsequent to entry on Active Duty for basic training. I cannot be promoted to pay grade E-3 or above, until I have successfully completed Advanced Individual Training, been awarded a Military Occupational Speciality (MOS), and otherwise meet the promotion requirements of AR 140-158.
4. I further understand that I may not voluntarily change my selected Military Occupational Speciality (MOS) after the reservation for entry on Active Duty for Training to undergo Advanced Individual Training has been confirmed.
5. I understand that under current provisions of law I will not satisfy my draft obligations unless I complete six years of satisfactory service as a member of the Ready Reserve or National Guard and, during such service, complete 12 consecutive weeks of active duty for training with an armed force (even though I complete all required training following enlistment in the Split Training Program).
6. I understand that I am not entitled to Veterans' reemployment benefits if my initial period of active duty for training is less than 3 consecutive months.
7. I HEREBY CERTIFY THAT I CANNOT COMPLETE BASIC TRAINING AND ADVANCED INDIVIDUAL TRAINING DURING ONE CONTINUOUS PERIOD BECAUSE OF A SCHOOL OR SEASONAL EMPLOYMENT CONFLICT AND THAT THE PROVISIONS OF THE ALTERNATE TRAINING PROGRAM OUTLINED ON THIS ADDENDUM HAVE BEEN FULLY READ AND EXPLAINED TO ME, ANY QUESTIONS THAT I HAD RELATIVE TO THIS PROGRAM HAVE BEEN SATISFACTORILY ANSWERED, AND I UNDERSTAND WHAT THE ALTERNATE TRAINING PROGRAM POLICY, AS DESCRIBED IN THIS ADDENDUM, PROVIDES FOR ME UPON ENLISTMENT.

SIGNATURE OF WITNESS	TYPED NAME AND RANK OF WITNESS	TITLE OF WITNESS AND DATE
SIGNATURE OF APPLICANT	TYPED NAME AND SSN OF APPLICANT	DATE